

BANK DRAFT INSTRUCTIONS

1. **Print form and complete all information.**
Two signatures are required on all joint accounts.

2. **Mail bank draft form and a voided check to:**
GREEN VALLEY SUD
ATTN: TABBIE
PO BOX 99
MARION, TX 78124

Forms must be received in our office by the 5th to be included in the bank draft for that month. Bank drafts will be drafted by the 15th or the following business day.

If you have any questions contact Tabbie at tzoeller@gvsud.org or 830-914-2330.

GVSUD Acct # _____ Checking _____ Savings _____ index _____

**AUTHORIZATION AGREEMENT FOR AUTOMATED BILL PAYMENT
(ACH DEBIT)**

GREEN VALLEY SPECIAL UTILITY DISTRICT, ID NUMBER 742634126

I (We) authorize GREEN VALLEY SPECIAL UTILITY DISTRICT, hereinafter called COMPANY, to initiate debit entries to my (our) checking account indicated below and the depository (bank), hereinafter called DEPOSITORY, to debit.

DEPOSITORY
NAME _____ CITY _____ STATE _____

ROUTING NO. _____ ACCOUNT NO. _____

This authority is to remain in full force and effect until COMPANY and DEPOSITORY have received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

NAME(S) _____
PLEASE PRINT

DATE _____ SIGNED _____

DATE _____ SIGNED _____