

## GREEN VALLEY SPECIAL UTILITY DISTRICT

July 22, 2021 Board Meeting Minutes

The Green Valley Special Utility District (GVSUD) Board of Directors met in a regular monthly meeting on July 22, 2021 at the Canyon Regional Water Authority Board room located at 850 Lakeside Pass New Braunfels, TX 78130. Directors present Jill Bennett, James Poage, James Harden Jr., Christina Miller, David Strauss, Robert Roberson and Nicholas Sherman. GVSUD Staff present were Pat Allen, General Manager, Tracy Rappmund, Pamela Manchack, John Davenport, Morgan Goodwin and Kimberly Sachs. Also, present were Shan Rutherford with Terrill & Waldrop Law Firm, Jason Vreeland Consulting Engineers with Trihydro Engineering, Garry Montgomery Consulting Engineer with Utility Engineering Group, Kay Vincent with Vincent Communications. Customer attending Judith Parker, Gary Rose and Jim Twenter.

A. Establish quorum and Call to Order.

**Bennett called the meeting to order at 9:04a.m.**

B. Public Comment.

GVSUD welcomes public participation. If you are unable to attend the meeting in person please email GVSUD's public information officer with your name and the topic or agenda item that you wish to address at [trappmund@gvsud.org](mailto:trappmund@gvsud.org) no later than 3:00 p.m. on July 21, 2021. Please remember that Public Comment is limited to 3 minutes per person. Time may not be "shared or ceded" to another citizen. Written comments may also be submitted.

**Gary Rose addressed the Board.**

C. Consent Agenda

All items listed below are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no discussion of these items unless a Board member so requests, in which case the item will be removed from the consent agenda and will be considered as part of the order of business.

Approval of the below items:

1. June 24, 2021 Board Meeting Minutes
2. June 30, 2021 Financial Report until audited
3. June 30, 2021 Cash Investment Report/Statement of Account Balances until audited

**Sherman pulled Item C-1 June 24, 2021 Board Meeting Minutes, Item C-2 June 30, 2021 Financial Report until audited.**

**Poage made a motion to approve Item C-1 June 24, 2021 Board Meeting Minutes and Item C-2 June 30, 2021 Financial Report until audited. Miller seconded the motion. Motion passed 5-1.**

**Sherman made a motion to approve Item C-3. June 30, 2021 Cash Investment Report/Statement of Account Balances until audited. Harden seconded the motion. Unanimous vote in favor. Motion passed.**

D. Receive reports and TAKE ACTION AS NECESSARY on the following:

1. Report from Legal Counsel
  - a. Pending or Threatened Litigation.

**Rutherford reported there was no Pending or Threatening Litigation.**

- b. Legal Changes Affecting the District

**Rutherford updated the Board on Legal Changes Affecting the District.**

2. General Managers and Staff Report
  - a. CRWA Meeting

**Allen, Bennet and Poage updated the Board on the CRWA Meeting.**

- b. Operations Report

**Pam updated the Board on the Operations Report.  
Gary Rose addressed the Board.**

- c. Human Resource Committee Report

**Allen reported Philip has started and that Andrew would be starting in August.  
Gary Rose addressed the Board.**

- d. Public Forum Update

**Allen gave an updated on the Public Forum that was held on July 20, 2021.  
Gary Rose addressed the Board.**

- e. Facility/WWTP Update

**Strauss gave an update the bidding dates for the facility. Montgomery updated the Board on the WWTP project.  
Gary Rose addressed the Board.**

- f. Covid-19 Update

**Allen gave an update on COVID-19.**

- g. Community Relations, Communications & Social Media

**Allen and Vincent updated the Board on the Community Relations, Communications & Social Media.  
Gary Rose addressed the Board.**

- h. Engineer's Update

**Montgomery and Vreeland presented the Board with an update regarding ongoing projects.**

- i. Crisis Communications Plan

**Vincent updated the Board on the Crisis Communications Plan.**

- j. Subdivision Matrix

**Goodwin updated the Board on the Subdivision Matrix.**

- E. Adopt Order Calling and Notice of Election of 2 Directors, Setting Dates for Elections and Early Voting for November 2, 2021 Election and take action as necessary.

Adopte la convocatoria de órdenes y el aviso de elección de 2 directores, establezca fechas para las elecciones y votación anticipada para la elección del 2 de noviembre de 2021 y tome las medidas necesarias.

**Strauss made a motion to adopt the Order Calling and Notice of Election of 2 Directors, Setting Dates for Elections and Early Voting for November 2, 2021 Election. Sherman seconded the motion. Unanimous voted in favor. Motion passed.**

- F. Discussion of Non-Standard Water Feasibility Studies and/or Service Agreements and Take Action as Necessary.

- 1. Dean Road Tract
- 2. Ideal Fire – Fun Town
- 3. FM Land Holdings
- 4. FM 1044 Land Partners

**Poage made a motion to approve the Non-Standard Water Feasibility Study and/or Service Agreements for Item F-1 Dean Road Tract, F-2 Ideal Fire – Fun Town, F-3 FM Land Holdings. Strauss seconded the motion. Unanimous vote in favor. Motion passed.**

- G. Authorize General Manager to prepare appropriate documents to abandon easement and pipeline with the proposed Laubach Development located at FM 1044 and Klein Road and take action as necessary.

**Sherman made a motion to authorize the General Manager to prepare appropriate documents to abandon easement and pipeline with the proposed Laubach Development located at FM 1044 and Klein Road. Harden seconded the motion. Unanimous vote in favor. Motion passed.**

- H. Hear Report from Engineer regarding relocation of waterlines along FM 725 from Zipp Road to FM 78 and take action as necessary.

**Roberson made a motion to approve the relocation of waterlines along FM 725 from Zipp Road to FM 78. Harden seconded the motion. Unanimous vote in favor. Motion passed.**

- I. Discuss request from Developer for the development of a 35 Acre tract located at Eckhart Road and Green Valley Road and take action as necessary.

**Deferred to Executive Session.**

- J. Discussion of CCN, Service Area Adjustments with Guadalupe Blanco River Authority (GBRA) and take action as necessary.

**Deferred to Executive Session.**

- K. Hear Report on Clear Water Creek Texas Pollutant Discharge Elimination System (TPDES) and Take Action as Necessary.

**Deferred to Executive Session.**

- L. Hear Report from District Counsel on Litigation Regarding GVSUD Texas Pollutant Discharge Elimination System (TPDES) and Take Action as Necessary.

**No Action Taken.**

- M. Hear Report and from District Counsel on Litigation Regarding GVSUD Wastewater CCN and Take Action as Necessary.

**No Action Taken.**

**The Board recessed at 10:43a.m.**

**The Board went into Executive Session at 10:55a.m.**

**Sherman was excused from Executive Session at 11:11p.m.**

**There was no action taken in Executive Session.**

Executive Session:

1. Section 551.071 and 551.072, Consultation with Attorney regarding Matters upon which Attorney has Duty to Report and/or Pending and/or Threatening-Litigation and/or Purchase/Sale of Real Estate:
  - a. Request from Developer for development of a 35 Acre tract (Item I.)
  - b. GBRA CCN Adjustment (Item J.)
  - c. GVSUD Clear Water Creek TPDES Permit (Item K.)
  - d. GVSUD TPDES Permit Litigation (Item L.)
  - e. GVSUD Wastewater CCN (Item M.)

**The Board came out of Executive Session at 11:48a.m.**

**There was no action taken in Executive Session.**

- N. Consideration of Items Discussed in Executive Session and Take Action as Necessary.

**Item J.**

**Strauss made a motion to approve the CCN, Service Area Adjustments with Guadalupe Blanco River Authority (GBRA) CCN, Service Area Adjustments with Guadalupe Blanco River Authority (GBRA). Roberson seconded the motion. Motion passed 5-0. Sherman abstained.**

O. Discussion of Items to be Included on Next Month's Agenda.

**Update on customer and employee survey, Green Valley Road Waterline.**

P. Adjournment.

**Harden made a motion to adjourn at 11:55a.m. Roberson seconded the motion. Unanimous vote in favor. Motion passed.**

**\*\*\*\*\*Approved August 30, 2021 Board Meeting\*\*\*\*\***