

GREEN VALLEY SPECIAL UTILITY DISTRICT

December 20, 2018 Minutes

The Green Valley Special Utility District (GVSUD) Board of Directors met in a regular monthly meeting on December 20, 2018 at the District Office located on 529 South Center Street, Marion, Texas. Directors present were Dennis Dreyer, Jackie Nolte, David Strauss, Jill Bennett, Christina Miller, Nicholas Sherman and Jason Wiederstein. The GVSUD Staff present were Pat Allen, General Manager, Tracy Rappmund, Pamela Manchack and John Davenport. Also, present Mark Zeppa and Blake Harmon with Zeppa Law Firm, Shan Rutherford with Terrill & Waldrop Law Firm, Jason Vreeland Consulting Engineers with Trihydro Engineering, Garry Montgomery Consulting Engineer with Utility Engineering Group, Ryan Madison with Cibolo Creek Municipal Authority (CCMA), Buck Benson with Barton Benson Jones PLLC, Cibolo Councilman Ted Gibbs.

A. *Establish quorum and Call to Order.*

Dreyer called the meeting to order at 9:00a.m., all Board Members present.

B. *Citizens to be heard.*

There were no Citizens to be heard.

C. *Approve Minutes from November 20, 2018 Board Meeting and the December 13, 2018 Special Called Meeting, Check Register, Financial Report, and Cash Investment Report/Statement of Account Balances.*

Wiederstein made a motion to approve the Minutes from the November 20, 2018 Board Meeting and the December 13, 2018 Special Called Meeting, Check Register, Financial Report, and Cash Investment Report/Statement of Account Balances. Seconded by Strauss, five voted in favor, Sherman voted no on the minutes, motion passed.

D. *Receive reports and TAKE ACTION AS NECESSARY on the following.*

1. *Operations Report*

Allen presented the November Operations Report. The report is attached and is part of the minutes.

2. *Report from Legal Counsel*

a. *Pending or Threatened Litigation*

Zeppa reported there was no new threatening Litigation.

Rutherford gave an update on litigation.

b. *Legal Changes Affecting the District*

Zeppa reported no Legal changes affecting the District.

At 9:47am Miller excused herself from the meeting.

At 9:49am Miller rejoined the meeting.

4. General Managers and Staff Report

a. Report on proposed waterline construction and service upgrade, easement acquisition and pipeline route along Bolton Road near Santa Clara Road and take action as necessary.

Allen gave an update on a proposed Meter Station take point and waterline upgrade along Bolton Road.

At 9:55am Strauss excused himself from the meeting.

At 9:57am Strauss rejoined the meeting.

At 9:56am Wiederstein excused himself from the meeting.

At 9:58am Wiederstein rejoined the meeting.

5. Report from Engineers and Consultants on activities, meetings and various projects in regards to the Green Valley Special Utility District Water and Sewer System.

Vreeland and Montgomery updated the Board on ongoing projects.

E. Discuss revisions to the Green Valley SUD Administrative Policy and Code of Ethics and take action if necessary.

Sherman made a motion to allow the General Manager to gather information and bring it back to the Board. Miller seconded the motion, and all voted in favor.

At 10:43am Bennett excused herself from the meeting.

At 10:44am Bennett rejoined the meeting.

F. Approval/discussion of Feasibility Study, Service Applications, Non-Standard Water Service Agreement and/or Easements and take action as necessary.

1. McClister Tract feasibility study.

Strauss made a motion to approve the McClister Tract feasibility study. Bennett seconded the motion all voted in favor, motion passed.

G. Hear Report from District Counsel on Litigation Regarding Green Valley SUD Texas Pollutant Discharge Elimination Systems (TPDES) and take action as necessary.

No Action

H. Hear Report from Districts Counsel on Litigation Regarding Green Valley SUD Waste Water CCN and take action as necessary.

No Action

Executive Session:

Section 551.071 Consultation with Attorney regarding threatening-litigation and/or purchase/sale of Real Estate.

- a. Green Valley SUD TPDES Permit*
- b. Green Valley SUD Waste Water CCN*

I. Consideration of Items Discussed in Executive Session and take action as necessary.

No Action

J. Discussion of Items to be included on next month's agenda.

General Managers Evaluation, Citizens to be Heard, Audit.

K. Adjournment.

Sherman made a motion to adjourn. Nolte seconded the motion all voted in favor. Meeting adjourned at 10:56 a.m.

Approved January 24, 2019

**OPERATIONS REPORT
December 2018**

	<u>2018</u>		<u>Acre-feet *</u>	<u>2017</u>		<u>Acre-feet *</u>
PUMPING PERIOD: (does not coincide with bill reading dates)	<u>10/31/18 - 11/30/18</u>			<u>10/31/17 - 11/30/17</u>		
GALLONS PUMPED FROM WELLS:	34.51%	<u>28,487,000</u>	<u>87.4234</u>	35%	<u>35,041,000</u>	<u>107.5369</u>
GALLONS PUMPED FROM TRINITY AQUIFER WELL:	6.64%	<u>5,478,000</u>	<u>16.8114</u>	6%	<u>6,279,000</u>	<u>19.2695</u>
GALLONS PURCHASED FROM CRWA (lake dunlap):	38.83%	<u>32,051,000</u>	<u>98.3609</u>	47%	<u>46,225,000</u>	<u>141.8593</u>
GALLONS PURCHASED FROM CRWA (wells ranch):	20.02%	<u>16,520,000</u>	<u>50.6980</u>	12%	<u>11,634,000</u>	<u>35.7034</u>
TOTAL GALLONS PRODUCED		<u>82,536,000</u>	<u>253.2937</u>		<u>99,179,000</u>	<u>304.3692</u>
LESS GALLONS VOL. FIRE DEPT		<u>315,000</u>	<u>0.9667</u>		<u>375,000</u>	<u>1.1508</u>
LESS GALLONS FOR FLUSHING:		<u>981,000</u>	<u>3.0106</u>		<u>1,825,000</u>	<u>5.6007</u>
TOTAL CUSTOMERS:		<u>13,331</u>			<u>12,329</u>	
ACTIVE CUSTOMERS:		<u>12,847</u>			<u>11,869</u>	
INACTIVE CUSTOMERS:		<u>484</u>			<u>460</u>	
NEW ACCOUNTS:		<u>160</u>			<u>34</u>	

Average Daily Usage	<u>4,010,100</u>
Maximum Daily Usage	<u>5,323,700</u>
Minimum Daily Usage	<u>2,792,900</u>

DECEMBER BILLING REPORT

	<u>2018</u>		<u>2017</u>	
WATER BILLED:	<u>73,536,459</u>	<u>225.6751</u>	<u>83,213,900</u>	<u>255.3741</u>
TOTAL AMOUNT BILLED:	<u>\$662,761.86</u>		<u>\$651,447.84</u>	
RESIDENTIAL AMOUNT BILLED:	<u>\$583,050.80</u>		<u>\$585,006.00</u>	
AVERAGE RESIDENTIAL BILL:	<u>\$47.28</u>		<u>\$5,026.00</u>	
AVERAGE RESIDENTIAL USAGE:	<u>5.333</u>	<u>0.0164</u>	<u>6.411</u>	<u>0.0197</u>

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RESIDENTIAL USAGE	12333	<u>65,777,389</u>	<u>201.8634</u>	89.45%	<u>74,618,600</u>	<u>228.9961</u>
COMMERCIAL USAGE	160	<u>2,239,515</u>	<u>6.8728</u>	3.05%	<u>2,291,500</u>	<u>7.0324</u>
INSTITUTIONAL USAGE (schools)	8	<u>219,999</u>	<u>0.6752</u>	0.30%	<u>265,200</u>	<u>0.8139</u>
INDUSTRIAL USAGE	11	<u>3,788,428</u>	<u>11.6263</u>	5.15%	<u>2,679,500</u>	<u>8.2231</u>
IRRIGATION USAGE	58	<u>505,438</u>	<u>1.5511</u>	0.69%	<u>2,139,100</u>	<u>6.5647</u>
WHOLESALE USAGE	1	<u>709,000</u>	<u>2.1758</u>	0.96%	<u>733,400</u>	<u>2.2507</u>
OTHER (FIREPLUGS)	21	<u>296,690</u>	<u>0.9105</u>	0.40%	<u>486,600</u>	<u>1.4933</u>

LINE LEAKS:	30
<u>A/C</u>	0
<u>TUBING</u>	2
<u>MAIN</u>	21
<u>OTHER</u>	7

TOTAL WORK ORDERS PRODUCED 772

<u>METERS SET:</u>	29	<u>Asher Place - 1</u>	<u>Heights of Cibolo - 2</u>
		<u>Landmark Point - 4</u>	<u>Legend Point - 4</u>
		<u>Long Creek - 3</u>	<u>Preston Estates - 1</u>
		<u>Ridgemont - 2</u>	<u>Saddle Creek Ranch - 3</u>
		<u>Turning Stone - 4</u>	<u>Longhorn Tr - 1</u>
		<u>FM 1103 - 2</u>	<u>Gallagher - 1</u>
		<u>Koehler Rd- 1</u>	

* 1 Acre-foot = 325,851 gallons