

**GREEN VALLEY SPECIAL UTILITY DISTRICT**  
**January 24, 2019 Minutes**

The Green Valley Special Utility District (GVSUD) Board of Directors met in a regular monthly meeting on January 24, 2019 at the District Office located on 529 South Center Street, Marion, Texas. Directors present were Dennis Dreyer, Jackie Nolte, David Strauss, Jill Bennett, Christina Miller, Nicholas Sherman and Jason Wiederstein. The GVSUD Staff present were Pat Allen, General Manager, Pamela Manchack and John Davenport. Also, present Shan Rutherford with Terrill & Waldrop Law Firm, Jason Vreeland Consulting Engineers with Trihydro Engineering, Garry Montgomery Consulting Engineer with Utility Engineering Group, Ryan Madison with Cibolo Creek Municipal Authority (CCMA), Tom Yantis with Mosaic Land Development, Sam Weinstein with Meyer Property, Jeffrey McKinnie with Cude Engineers, Cibolo Councilman Ted Gibbs, John Frias, Judith Parker, Ron Spanley.

A. *Establish quorum and Call to Order.*

**Dreyer called the meeting to order at 9:02a.m., all Board Members present.**

B. *Citizens to be heard.*

**Tom Yantis addressed the Board regarding Grace Valley Subdivision Development.**

C. *Hear report from auditor and approve Green Valley Special Utility District Fiscal Year 2017-2018 Audit and take action as necessary*

**Robert Belt with Belt Harris and Pechacek Auditors reported and answered questions via conference call, regarding the 2017-2018 Fiscal Year Audit. Nolte made a motion to approve Green Valley Special Utility District Fiscal Year 2017-2018 Audit. Seconded by Bennett and all voted in favor, motion passed.**

D. *Approve Minutes from December 20, 2018 Board Meeting, Check Register, Financial Report, and Cash Investment Report/Statement of Account Balances.*

**Strauss made a motion to approve the Minutes from the December 20, 2018 Board Meeting, Check Register, Financial Report, and Cash Investment Report/Statement of Account Balances. Seconded by Miller, five voted in favor, Sherman voted no on the minutes, motion passed.**

E. *Receive reports and TAKE ACTION AS NECESSARY on the following.*

**At 10:17am Wiederstein excused himself from the meeting.**

**At 10:19am Wiederstein rejoined the meeting.**

1. *Operations Report*

**Allen presented the December and Year End Operations Report. The report is attached and is part of the minutes.**

2. *Report from Legal Counsel*

*a. Pending or Threatened Litigation*

**Rutherford reported the US Supreme Court declined to hear the City of Cibolo's appeal in our Federal Litigation. The City of Schertz has filed a lawsuit against USDA and Green Valley SUD regarding the GVSUD loan application.**

*b. Legal Changes Affecting the District*

**Rutherford reported no Legal changes are affecting the District.**

*4. General Managers and Staff Report*

*a. Report on progress regarding Public Relations.*

**Allen gave an update on different avenues regarding Public Relations.**

**At 10:30am Strauss excused himself from the meeting.**

**At 10:31am Strauss rejoined the meeting.**

*b. Approve General Managers Board of Directors Position with Texas Rural Water Association (TRWA).*

**Nolte made a motion to approve the General Manager to pursue re-election to the Board of Directors with Texas Rural Water Association (TRWA). Bennett seconded the motion five voted in favor. Strauss had excused himself from the Board Meeting, motion passed.**

*5. Report from Engineers and Consultants on activities, meetings and various projects in regards to the Green Valley Special Utility District Water and Sewer System.*

**Vreeland and Montgomery updated the Board on ongoing projects.**

**At 10:35am Bennett excused herself from the meeting.**

**At 10:37am Bennett rejoined the meeting.**

*F. Discuss making application to the Texas Water Development Board Intended Use Plan and take action as necessary.*

**Nolte made a motion to approve submitting an application to the Texas Water Development Board Intended Use Plan. Strauss seconded the motion and all voted in favor, motion passed.**

**At 10:51am Miller excused herself from the meeting.**

**At 10:54am Miller rejoined the meeting.**

*G. Discuss joining the Texas 811 Utility Notification Service and take action as necessary.*

**Wiederstein made a motion to join the Texas 811 Utility Notification Service. Sherman seconded the motion all voted in favor, motion passed.**

**At 10:55am Nolte excused himself from the meeting.**

**At 10:59am Nolte rejoined the meeting.**

H. *Discuss revisions to the GVSUD By-Laws regarding Board Meetings and take action as necessary.*

**Sherman made a motion to table the revisions to the GVSUD By-Laws regarding Board Meetings. Miller seconded the motion all voted in favor, motion passed.**

**At 11:21am Strauss excused himself from the meeting.**

I. *Approve revisions to the GVSUD Employee Policy and take action as necessary.*

**Nolte made a motion to table the revisions to the GVSUD Employee Policy. Miller seconded the motion all voted in favor, motion passed.**

J. *Discuss Board Meeting audience participation procedures and sign in roster and take action as necessary.*

**Sherman made a motion to table the Board Meeting audience participation procedures and sign in roster. Bennett seconded the motion all voted in favor, motion passed.**

K. *Approval/discussion of Feasibility Study, Service Applications, Non-Standard Water Service Agreement and/or Easements and take action as necessary.*

1. *Grace Valley Water Service Feasibility Study.*

**Nolte made a motion to approve the Grace Valley Water Service Feasibility Study. Miller seconded the motion four voted in favor, Sherman voted no, motion passed.**

L. *Hear Report from District Counsel on Litigation Regarding Green Valley SUD Texas Pollutant Discharge Elimination Systems (TPDES) and take action as necessary.*

**No action taken.**

M. *Hear Report from Districts Counsel on Litigation Regarding Green Valley SUD Waste Water CCN and take action as necessary.*

**No action taken.**

**The Board took a break at 11:42am**

**The Board reconvened at 11:46am**

**The Board went into Executive Session at 11:47am**

**At 12:40pm the Board came out of Executive Session.**

*Executive Session:*

1. *Section 551.071 Consultation with Attorney regarding threatening-litigation and/or purchase/sale of Real Estate.*

a. *Green Valley SUD TPDES Permit*

b. *Green Valley SUD Waste Water CCN*

2. *Section 551.074-*
  - a. *Personnel Matters*
  - b. *General Managers Evaluation and Salary*

N. *Consideration of Items Discussed in Executive Session and take action as necessary.*

**Bennett made a motion to authorize General Manager and Legal Counsel to enter into settlement negotiations with Guadalupe Valley Development Corporation consistent with the terms and conditions of settlement that were discussed in Executive Session. Miller seconded the motion all voted in favor. Sherman abstained from voting, motion passed.**

**The Board went into Executive Session for Personnel Matters at 12:43pm.  
The Board came out of Executive Session at 1:32pm.**

**Sherman made a motion to extend Allen contract for a year giving Allen a full three year contract. Bennett seconded the motion, and all voted in favor, motion passed.**

**Wiederstein made a motion to award Allen a six percent salary increase. Miller seconded the motion, and all voted in favor, motion passed.**

O. *Discussion of Items to be included on next month's agenda.*

**Item I, Item H, Item J all tabled.**

P. *Adjournment.*

**Sherman made a motion to adjourn. Wiederstein seconded the motion and all voted in favor. Meeting adjourned at 1:39p.m.**

*Board Minutes Approved February 21, 2019*