



AUTHORIZATION FORM TO CHANGE UTILITY ACCOUNT INFORMATION

ALL REQUESTS MUST INCLUDE A COPY OF YOUR PHOTO IDENTIFICATION

Account/Tenant Number: _____

Current Name(s) on Account: _____

**** Cibolo Sewer Residents ****

You will need to submit changes to the City of Cibolo as well.

Please visit: <https://cibolotx.rja.revize.com/forms/8105>

Adding a New Joint Account Holder:

- The person(s) you are adding to the account **will have rights** to the utility deposit when/if the account is closed and the deposit is refunded. The name will generate on the utility bill.

Adding an Authorized Person(s):

- For the sole purpose of acquiring account information including but not limited to: Billing History/Information, Payment History/Information. This **does NOT grant rights** to the utility deposit. The name will NOT generate on the utility bill.

Removing an existing Account Holder (documentation may be required.):

- If you are requesting to remove another account owner(s) they will need to initial below to relinquish rights to the Utility Deposit if applicable.

Relinquishing rights to Utility Deposit. _____ **Initial here**

Name change:

- Due to marriage/divorce/other (must provide legal documentation of name change)

Converting to a Trust Account (must provide legal documentation).

Death of an Account Owner (Must provide a copy of the death certificate or executor of will):

- Only valid if converting to a trust if your name is already on the account. If it is not, you will need to establish your own account.

Other:

Specific changes to be made: _____

All requests will be submitted for approval before any changes are made to the account.

Customer Name: _____

Service Address: _____

Mailing Address (if different): _____

Phone Number: _____

Email Address: _____

Signature: _____

FOR DISTRICT USE ONLY

Accepted By: _____

Approved/Processed By: _____

Date Received: _____

Date Updated: _____

You can submit this form electronically to customerservice@gvsud.org, fax it to (830)420-4138, deliver it to the office located at 605 FM 465, Marion, Texas 78124, or mail it to: PO Box 99, Marion, Texas 78124